

(As recommended by the 1st meeting of the Post Graduate Board held on 04.12.2021, approved by the 1st meeting of the Academic Council held on 17.12.2021 and the 1st meeting of the Executive Council held on 18.12.2021) amended vide 6th Academic Council Meeting held on 30.06.2025

Narayanpur
PO: Dikrong
Lakhimpur, Assam, Pin- 784164

Madhabdev University

Regulations for the PhD Programmes

(As recommended by the 1st meeting of the Post Graduate Board held on 04.12.2021, approved by the 1st meeting of the Academic Council held on 17.12.2021 and the 1st meeting of the Executive Council held on 18.12.2021) amended vide 6th Academic Council held on 30.06.2025

1. Short Title, Definitions and Commencement

These Regulations shall be called the Madhabdev University Regulations for the PhD Programmes. These Regulations shall be effective for the Courses of Study leading to the award of Doctor of Philosophy (PhD) Degree(s) in different faculties. Herein after, it will be referred to as MDU-PhD Regulations, 2021.

The amended Regulations shall come into effect from the date of notification.

The Regulations shall be applicable to the students enrolled in the aforementioned Academic Programmes.

1.1 Definitions

a) *PhD:* PhD means Doctor of Philosophy Degree.

b) *Department*: The term 'Department' is used to mean a department of the University.

c) *Programme:* The term 'programme' is used to mean the whole learning experience and combination of courses in a particular field of study.

d) *Course:* A programme is divided into a number of courses. A course is a unit of instruction or segment of subject area under any programme. The traditional concept 'paper' is replaced by 'course'.

e) *Academic Year:* An academic year means a period of twelve months consisting of two semesters.

f) *Semester:* The word "semester" is used to mean a half-yearly term or term of studies including examinations, vacations and semester breaks.

g) *Credit:* 'Credit' defines the quantum of contents/ syllabus prescribed for a course and determines the number of hours of instruction required per week.

h) *Research Supervisor:* A teacher or any person engaged by the University for supervising research by a research scholar a Course shall be called a Research Supervisor.

i) *PhD Thesis:* A report in detail prepared by the scholar for submission for the award of PhD degree.

2. Introduction

Madhabdev University aims at promoting research activities in the emerging areas of science and technology, humanities, social sciences and in areas which address the issues related to various programmes of the University and socio-cultural activities of the region. The University awards the degree of Doctor of Philosophy (PhD) to a candidate who has successfully completed the programme of research with the governing rules and regulations as formulated by the Academic Council and management body of the University and all academic requirements prescribed by the Academic Council of Madhabdev University. The rules and regulations of the programme of research, Madhabdev University is formulated incorporating "University Grant Commission Minimum Standards and Procedure for Award of MPhil/PhD Degree Regulations, 2016 and 2022**".**

3. Statutory Bodies and Their Responsibilities

3.1. Executive Council (EC): The Executive Council is the Executive Body of MDU.

3.2.Academic Council: The Academic Council is the highest Academic Body of MDU and shall subject to the provisions of the MDU Act, the Statutes and the Ordinances, have the control and general regulation of, and be responsible for the maintenance of standards of instruction, education, and examination within the University.

3.3 University Research Council (URC): The Research Council (URC) is a body to oversee all the research activities of the university. The Research Council will look after matters relating to recognition of Ph.D. Guide and Laboratory for Ph.D. research, and ensure smooth implementation of the guidelines of these Ph.D. regulations.

4. Committees and Their Functions

For conduct of research, the University shall have the following committees to be formed under the University Act and Statutory Provisions:

(i) Research Adversary Committee (RAC)
(ii) Departmental Research Committee (DRC)
(iii) University Research Council (URC)
(iv) The Academic Council (AC)
(v) The Executive Council (EC)

4.1.1 Research Advisory Committee (RAC)

There shall be a Research Advisory Committee for each PhD scholar. The Research Supervisor of the scholar shall be the Chairperson and Convenor of the Committee. If in the RAC there is only one supervisor then in that RAC the chairperson may adopt external member having PhD Guideship from allied Department of MDU and one external member from other institution with the approval of URC.

4.2.2. Composition **of the Research Advisory Committee (RAC)**

Research Advisory Committee shall be formed by the DRC with the approval of the University Research Council. The composition of the RAC shall be as follows:

Chairperson cum Convener : Concerned Research Supervisor

Members : 1 (one) faculty member from the concerned department

: 1 (one) faculty member from other department

(Note: More members may be co-opted as per requirements of the research topic subject to the approval of the DRC)

4.2.1 Powers and Functions of RAC

(i) To review the research proposal and finalize the topic of research.

(ii) To guide the Research Scholar in developing the study design and methodology of research.

(iii) To periodically review and assist in the progress of the research work of the Research Scholar.

(iv) To review and submit a progress report of the Research Scholar to the Academic Registrar through the concerned Head of the Department.

(v) To forward the matter of unsatisfactory progress of any Research Scholar to School Research Committee for necessary action.

(vi) After approval of the RAC, the research (synopsis) proposal and minutes of the RAC meeting shall be forwarded to DRC for further necessary information.

4.2.3 Term of the Research Advisory Committee

The term of RAC shall be for a period of three years or the completion of the research work of the concerned Research Scholar.

Departmental Research Committee (DRC)

To oversee all matters relating to the Ph.D. Programme at departmental level, a Departmental Research Committee (DRC) shall be constituted for each department of MDU having PhD Programme. The DRC will discuss all matters relating to concerned department regarding Ph.D. and put forward its suggestions/recommendations to the University Research Council in respective cases through Academic Registrar, MDU.

(ii) The Research Advisory Committee (RAC) for each scholar shall be constituted before the Provisional Registration. If necessary, DRC may revise the composition of the RAC within the stipulated norms.

(iii) All proposals approved by the RAC shall be verified by the DRC (HoD/ Chairperson of the DRC). After verification, the proposals shall be submitted to the Academic Branch through office of Research and Development for further approval by the URC.

4.2.4 Composition of the DRC

Chairman and Convener: Head of the concerned Department of MDU. In case the Head of the department is not a Ph.D. degree holder and not supervisor then in that case Academic Registrar will be the Chairperson. In case a department has no teacher with a Ph.D. degree, then the Academic Registrar may be the Chairperson of the DRC of that department subject to the approval of the Vice-Chancellor. (ii) Members: All the recognized research guides of the concerned department.

4.2 University Research Council (URC)

The University Research Council is the advisory body that administers the research Programme of the university and assists the Academic Council in Programme formulations.

4.3.1. Composition of the University Research Council

The Vice-Chancellor shall constitute the University Research Council (URC) with the approval from the Academic Council (AC) of the University.

Chairman	: Vice Chancellor
Member Secretary	: Academic Registrar
Members(s)	: (i) All Deans

(ii) One senior faculty not below the rank of Associate Professor from each faculty to be nominated by the Vice-Chancellor.

The term of URC except the statutory members will be three years.

4.3.2. Powers and Functions of the University Research Council

i) To supervise and monitor all matters relating to research activities
ii) To review and approve the name(s) of Research Supervisor forwarded by the DRC
iii) To approve provisional admission and final registration of Research Scholars.
iv) To approve the panel of thesis examiners submitted by the Research Supervisor. The Vice-Chancellor shall appoint the thesis examiners from the panel.
v) To forward the final list of PhD awardees to the Executive Council.
vi) To act as an advisory body to the Academic Council on research related matters.

4.3 Academic Council (AC)

Section 29(vii) of the Madhabdev University Act, 2017 empowers the Academic Council to promote research within the University including the establishment of a Research Council (RC). The Academic Council shall approve the PhD Regulation of the University. It shall also approve matters relating to the research as and when forwarded by the RC.

4.4 Executive Council (EC)

The Executive Council (EC) of the University shall have the power to publishing the results of the University examinations under section 27(8) of the Madhabdev University Act, 2017. As such the EC shall approve the final list of PhD awardees.

5. Research Supervisor

5.1. Recognition of Ph.D. Research Supervisor

5.1.1. Procedure for recognition as a Ph.D. Research Supervisor

(i) Applications for recognition as a Ph.D. Supervisor of MDU may be submitted to the Academic Registrar, MDU in a prescribed format, which is available in the MDU website.
(ii) Valid applications will be forwarded to the respective DRC. It will be processed in the respective DRC and Chairman of the DRC shall forward the same to the Academic Registrar, MDU after due scrutiny and relevant comments by the DRC, which will then be placed before the University Research Council, MDU.
(iii) The University Research Council may recognize a person as a Ph.D. Research Guide (or Supervisor) of MDU on the recommendation of the Departmental Research Committee (DRC).

(iv) The recommendation of the University Research Council should have approval of the Executive Council.

5.2 Eligibility Criteria of Research Supervisor, Joint-Supervisor & Co-supervisor, Allocation and Number of PhD Scholars

Eligibility criteria to be a Research Supervisor, Co-Supervisor, Number of PhD scholars permissible per Supervisor shall be determined on the basis of broad framework as stated in the Minimum Standards and Procedure for Award of PhD Degree Regulations of the University Grant Commission as amended from time to time.

5.3 Eligibility Criteria of Research Supervisor, Joint-Supervisor& Co-Supervisor

(i) Any regular Professor, Associate or Assistant Professor of the University may be recognized as a Research Supervisor.

(ii) Professor/Associate Professor should have at least five (5) research publications while Assistant Professor should have at least three (3) research publications in concerned domain. All publications should be in UGC CARE journals or SCOPUS or equivalent indexed publications. Publication in UGC approved list journals before 2019 will be considered. For those subjects, not having such type of journals, the concerned department will prepare the list of Journals and get it approved by the University Research Council.

(iii) Persons from Institutions of National/International Repute, UGC recognised universities, other National Institutes recognised by National Agencies such as DST, CSIR, DBT, ICAR etc. may be recognized as a 'Co-Guide' for collaborative research as per approval of DRC of the relevant University Department, subject to approval from the University Research Council.

(iv) In case of applicants from recognized Research Institute or affiliated Colleges, the concerned department (wherever applicable and necessary) of the institute/college should be recognised by the University Research Council as appropriate for Ph.D. scholars to work in, prior to recognition of the applicant as a Co-guide. Besides, in case of a Co-guide from an affiliated College/recognized Research Institute, the respective DRC will examine at the time of provisional registration, whether the concerned college/institute has adequate facility for the proposed research work.

(v) Any professor or Associate professor will be eligible for PhD Guideship in the parent institution 6^{th} month of service; however, he will be not eligible if he/she is on lien from other University/institution.

(vi) An Assistant Professor of parent institution can apply to become a research Supervisor after completing three years of service.

(vii) Adjunct faculty members shall not act as Research Supervisors and can only act as co-supervisors.

5.4 Guest or contractual teachers are not recognized as a supervisor. However, Co-Supervisor / Joint-Supervisor can be allowed in inter-disciplinary areas from other departments of the same institute or from related institutions with the approval of the University Research Council.

5.5 Faculty members with less than three years of service before superannuation shall not be allowed to take new research scholars under their supervision. However, such faculty members can continue to supervise Ph.D scholar who are already registered until superannuation.

5.6 The allocation of Research Scholars to Research Supervisors shall be decided by the University Research Council (URC) depending on the number of scholars per Research Supervisor, the available specialization among the Supervisors and research interests of the scholars as indicated by them at the time of interview/counseling.

5.7 In the case of topics which are of inter-disciplinary in nature where the Department concerned feels that the expertise in the Department has to be supplemented from outside, the Department may appoint a Research Supervisor from the Department itself, who shall be known as the Research Supervisor, and a Joint/Co-Supervisor from outside the Department/ Faculty/College/Institution on such terms and conditions as may be specified and agreed upon by the consenting Institutions/Colleges.

5.8 A Research Supervisor/Joint or Co-supervisor who is a Professor, at any given point of time, cannot guide more than 8 (Eight) PhD scholars. An Associate Professor as Research Supervisor can guide up to a maximum of 6 (Six) PhD scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of 4(four) PhD scholars.

5.9 In case of relocation of a PhD (gender biased) scholar due to marriage or otherwise, the research data shall be allowed to be shared to the new Institute to which the scholar intends to relocate provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution/ supervisor from any funding agency. The scholar will have to secure the consent of the

parent guide and the consent of a new guide in the new institution to continue his / her research under joint Guideship.

6. Change of Research Guide

The permission for change of Research Guide requires a 'No Objection Certificate' from the present Guide and the proposed Guide, who has agreed to supervise the scholar. If a research scholar applies for changing his/her research guide without the consent of the Guide, the permission may be accorded on the condition that he/she would not pursue research work on the same topic. However, permission of continuation of research on the same topic may be granted by DRC if the reason cited for the same is found valid and justified. The formal application for change of guide should be made to the Academic Registrar, MDU, and duly forwarded by the Chairperson of the concerned DRC. The Academic Registrar will place the matter before the University Research Council, MDU for a final decision. A change of Research Supervisor will necessarily imply reconstitution of the RAC.

6.1 Change of status of Research Guide

If during the course of the Ph.D. work, the status of the research guide changes, the status quo would be maintained unless in the case of demise of the supervisor or any other valid reason. The change of status mentioned above includes all of the following:

(i) Transfer of the supervisor to another institute within or outside the jurisdiction of MDU on lien or deputation.

(ii) Superannuation of the supervisor.

(iii) Change of designation (in case of promotion) of the supervisor.

(iv) In case of change of guide the allotment may be supernumerary. If, however, due to certain reasons, the University withdraws the 'recognition as a supervisor' for a person, s/he will cease to be a supervisor with immediate effect and the scholar will be required to apply to the respective DRC for a change of guide. In the unfortunate event of demise of a supervisor, the scholar shall apply to the concerned DRC for allotment of a new guide. In such cases, the maximum number of research scholars allotted to a supervisor may increase. Resignation from service by a supervisor: If a supervisor resigns from MDU/recognised Research Institute/Centre service s/he may submit an application for continuation of guideship of the student(s) under his/her supervision. However, his or her guideship may be allowed to be continued for a period not exceeding 1 (one) year. Otherwise, all claims what so ever pertaining to his/her guideship of the

concerned student shall be considered to be forfeited and a new supervisor will be appointed by the DRC to continue the research on the same or a new topic.

7. Admissions

7.1. Admission Procedure

(i) The admission process to the PhD programme of MDU is a two- step process: i.a common entrance test (known as MDU-RET) and

(ii) The interview process. The admission process for the Ph.D. programme of MDU will be the responsibility of the Academic Registrar, MDU and will be carried out through a Central Process. The admission to the Ph.D. Programme of MDU will be depending upon availability of vacancy position of scholars.

7.2 Eligibility Criteria for Admission to PhD Programme

7.2.1 Candidates for admission to the PhD Programme shall have a Master's degree or a professional degree declared equivalent to the Master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or an equivalent grade in a point scale wherever grading system is followed by UGC or an equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.

7.2.2 A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/differently-abled and other categories of candidates as per the decision of the Commission from time to time, or for those who had obtained their Master's degree prior to 19th September, 1991. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures

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7.2.3 Candidates possessing a degree considered equivalent to MPhil Degree of an Indian Institution, from a Foreign Educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions, shall be eligible for admission to PhD Programme.

7.2. 4 A weightage of 70% for the entrance test and 30% for the performance in the interview shall be given for the final selection of the Ph.D. applicants.

7.2.5 Applicant's academic specialization and his/her suitability for research on a particular topic shall be taken into consideration by the DRC.

7.2.6 The URC will then allot a research supervisor to each successful applicant after completion of course work.

7.2.7 The number of seats for Ph.D. admission in any subject shall depend on the availability of necessary infrastructure and research guides in the respective Department/Centre.

7.2.8 Successful applicants will be advised to take provisional admission into the Ph.D. Programme.

8. Categories of PhD Student

8.1Regular (Full Time) Students

Students under this category shall work full time for their PhD programme and may receive assistantship from the University or fellowship from any funding agency or may be self-financed.

8.2 Part Time Students

A Candidate who is professionally employed in Academic institutions, or in a Government Organization or Industrial or recognized Research and Development Organization at the time of admission and is engaged in professional work in the discipline in which admission is sought, he/she may be enrolled as a PhD scholar provided all other conditions in the PhD Regulations are satisfied. Applicants, who wish to pursue PhD while in employment /service, need to submit NOC in the prescribed format (Annexure-IV) from their employer at the time of admission.

8.3 Institute Employees

An employee of Madhabdev University may be permitted as a part time Research Scholar by the Vice Chancellor on recommendation of the URC.

9. Duration of the Programme

9.1 PhD Programme shall be for a minimum duration of total six (6) semesters (three years), including course work and a maximum of twelve (12) semesters six years (6) from the date of first admission. In each semester, the research scholar has to submit his/her progress report as well as action plan at the beginning of the semester.

9.2 Extension beyond the 12-semester limits will be governed by the relevant clauses as stipulated in the Statute/Ordinance of the Madhabdev University.

9.3 Women candidates and persons with disability (more than 40% disability) may be allowed extension for a period of maximum two years for PhD. In addition, women candidates are eligible for one time (maximum 240 days) Maternity Leave/Child Care Leave in the entire duration of PhD.

10. PhD Course Work

10.1. Ph.D. Coursework Students admitted into the Ph.D. Programme will have to undergo a compulsory 6 (six) months' coursework designed by the concerned DRC and approved by URC have to complete the course successfully. At the end of the Coursework, the students shall have to appear in an examination and secure at least Pass Grade (55%) to qualify for Provisional Registration. If an admitted scholar has completed the Coursework from MDU. In case of Re-Admission a scholar need not do the Ph.D. Coursework again, if it has been successfully completed during the earlier registration in the same University. If, however, the Coursework was not completed successfully, the scholar would need to undergo the compulsory Coursework for 6 (six) months and all other conditions at par with a new scholar.

10.2 Structure of the Ph.D. Coursework

Sl. No.	Course	Name of the Paper	Total number of credits	Teaching Hours
1	Course I	Research Methodology (Core)	4	Total 56 teaching hours
2	Course II	Discipline Specific Paper / Departmental Paper	4	Total 56 teaching hours

3	Course III	Research and Publication Ethics (Common Paper)	2	Total 30 teaching hours
4	Course IV	Synoptic Writing & Research Planning	2+4=6	Total 84 teaching hours

(i) The Ph.D. Coursework will be of 6 months' duration.

(ii) There will be four papers in the Coursework. Total marks in each paper shall be 100 (20 internal, 80 final examination) for evaluation.

(iii) The credit requirement for the Ph.D. coursework is a minimum of 16 credits including a "Research and Publication Ethics" course and a "Research Methodology" course.

10.3 The course work shall be treated as pre-requisite for PhD preparation. Candidates admitted to the PhD Programme shall be required to complete the PhD Course Work prescribed by the Department in order to be eligible to continue in the Programme.

10.4 The minimum pass marks in each paper shall be 55%. Those securing below 55% (grade F) shall have to repeat the course in the next session and complete the formalities with the qualifying grades. Mid-term and sessional test may be conducted as per the convenience of the department and the Affiliating Research Institute.

10.5 The minimum attendance required to qualify for appearing in the Final Coursework Examination is 75%. However under special circumstances, URC may decide the minimum required attendance for a research scholar for appearing the final course work examination.

11. Evaluation and Assessment Methods, Minimum Standards/Credits for Award of the Degree, etc.

11.1 Evaluation of PhD Coursework will be conducted in the departments internally. Preparation of question papers and evaluation of scripts/dissertation/projects etc. will be done/ coordinated by the faculty members of the concerned department.

11.2 A prescribed format for certifying successful completion of the Ph.D. Coursework will be issued by the Academic Registrar to all the departments which will be used for declaration of the result.

11.3 Upon satisfactory completion of the course work, and obtaining the qualifying marks/grade, the PhD scholar shall be provisionally admitted into the PhD Programme.

12. Allotment of Research Supervisor

During the counseling of the Ph.D. Programme, the DRC of the concerned department will pre-allot the scholar a supervisor. This allocation of the supervisor for a selected student shall be decided by the DRC in a formal manner depending on the number of students per faculty member, the available specialization/research area among the supervisors, and the research interest of the student as indicated during the interview. The final allotment of supervisor shall be done after the successful completion of the Ph.D. Coursework by the research scholar.

13. Independent Research

With the prior permission from the Vice-Chancellor, a candidate fulfilling the eligibility conditions stated under 'Eligibility Criteria' and having at least 10 (ten) years of teaching/research experience in the University Department or College within the territorial jurisdiction of MDU and having 15 Nos. of publications in standard National and International Research Journals and Books may apply for pursuing her/his Ph.D. Research programme independently. While seeking permission from the Vice-Chancellor, the candidate will have to submit certificates from two members of the concerned faculty of the University with experience in guiding research testifying to the ability of the candidate to pursue independent research. All other provisions and conditions of the Regulations will be applicable to all such scholars working independently. A candidate found eligible for carrying out Independent Research will have to complete the Coursework and clear the related examination. A scholar having registered once under a guide shall not be permitted to submit her/his thesis independently. A candidate found eligible for carrying out Independent Research need not appear in the MDU- RET

14. Provisional Registration of Ph.D.

The process of Provisional Registration of all admitted Ph.D. scholars who have successfully completed their Ph.D. Coursework will begin after the declaration of results of the Ph.D. Coursework examination, however the scholar have to register themselves in the University by submitting the Migration Certificate before the initiation of the process of provisional registration. Successful Ph.D. scholars will be required to submit a synopsis of the proposed Ph.D. work to the respective DRC through the RAC. The synopsis should be evaluated by the DRC through a external examiner which after due consideration by the DRC, will be

forwarded to the Academic Registrar for provisional registration. The date of Provisional Registration will be with effect from the date of admission into the Ph.D. Programme.

14.1. Final Registration of Ph.D.

The process of Final Registration shall begin with a Final Registration Seminar, which the Ph.D. scholar will present before the RAC in the concerned department which will be an open seminar. A scholar shall present this seminar in the parent department to which the scholar belongs. The seminar which will be notified at the departmental level, a copy of which will be forwarded to the Academic Registrar for records.

(i) A candidate provisionally registered for Ph.D. Degree shall be required to apply for final registration in the prescribed format within 24 (twenty-four) months from the date of Provisional Registration.

(ii) Candidates failing to apply for final registration within 24 (twenty-four) months from the date of Provisional Registration, on the recommendation of the RAC, may be allowed to apply for final registration within 36 (thirty-six) months from the date of Provisional Registration on payment of 'Late Registration Fee' at the prescribed rate. Such Late Registration Fee must be deposited within 3 months after the first 24 months period is over. If a candidate does not deposit the Late Registration Fee within 3 months after the first 24 months, or does not apply for the final registration within the 36 (thirty-six) month period, her/his provisional registration will stand cancelled. However, she/he may be allowed readmission in the Ph.D. programme by clearing the otherwise mandatory admission test on payment of prescribed fees for the period.

(iii) Application for final registration in prescribed format shall be placed before the DRC. A report from the guide(s) through the concerned Head of the Department testifying to the candidate's defence of her/his research programme in an open seminar, along with the 'Progress Report' from the research scholar (countersigned by the members of the RAC) should be enclosed. The candidate will be required to incorporate relevant suggestions received during the presentation. Such suggestions shall be recorded by the concerned Department and a copy of the same shall be made available to the candidate and forwarded to the Academic Registrar for records. Accordingly, the thesis should eventually reflect the changes suggested at the time of the Final Registration Seminar. The University Research Council shall consider such reports and accord approval for the 'Final Registration' of the scholar for the Ph.D. degree.

(iv) The date of Final Registration shall be effective from the date of Provisional Registration.

(v) Candidates with Master's Degrees from universities other than MDU shall be required to submit a copy of MDU 'Registration Certificate' along with the application for final registration.

14.2 Pre-Submission Seminar

(i) Before the pre submission seminar the scholar mast have at list two publication in collaboration with the supervisor in the Scopus indexed, peer reviewed or UGC care listed Journals.

(ii) The scholar shall be required to present a Pre-Submission seminar on her/his research findings at least a month before submission of the thesis, when the RAC is of the opinion that the thesis is in the final stage of completion. The presentation will be given in the presence of the RAC and other faculty members and scholars of the concerned department. A scholar from shall present this seminar at the parent department of Madhabdev University to which the scholar belongs.

(iii) The Pre-Submission seminar is an open seminar, which will be notified at the department level.

(iv) During the Pre-Submission seminar, an evaluation will be necessary whether the earlier recommendations during the Final Registration Seminar, if any, have been incorporated in the thesis or not.

(v) The candidate shall follow the recommendations of the Committee and modify the thesis based on these recommendations. A copy of the recommendation shall be submitted to the Academic Registrar for records. The certificate of completion of pre submission seminar must be signed by the HOD, supervisor and members of RAC. The Head of the concerned Department should facilitate the organization of the Pre Submission seminar within the stipulated time so that the scholars can conveniently submit the thesis.

(vi) A scholar should submit the thesis for evaluation within three months from the clearance of the pre-submission seminar or within the expiry of period of research work, whichever is earlier. A scholar failing to submit the thesis for evaluation within three months from the clearance of the Pre-Submission seminar should re-apply for a fresh Pre-Submission seminar. For this, necessary permission must be applied for, and approval sought from the Vice Chancellor.

14.3. Topic and Title of Ph.D. Thesis

At the time of final registration the topic and title of the proposed Ph.D. thesis may be changed within the broad area of the topic and title on which the candidate was provisionally registered. Minor modifications are allowed till the pre-submission seminar. The minor modification/correction of the Title of the Thesis is permitted with due recommendation from the RAC and approval from the DRC. The overall change of the topic or proposal of new title will not be permitted

14.4. Submission of Progress Reports:

A candidate admitted into the Ph.D. Programme has to submit a progress report to the supervisor, every six month. If the reported progress is found to be satisfactory, the supervisor will recommend that the scholar may deposit the fees at the prescribed rate. A scholar shall not deposit any fees without the recommendation of the concerned supervisor. Any such payment which is not endorsed by the supervisor will be treated as invalid.

14.5 Submission of Ph.D. Thesis

When the scholar is cleared for submission of the Ph.D. thesis after the Pre-Submission seminar, the scholar will submit four copies of the Ph.D. thesis (five copies, if a Co-Guide is present). The join publication with supervisor (Minimum two) is to be included with the PhD thesis. All these five copies should be soft bound. No hard bound copies will be accepted at this stage.

An exact soft (digital) copy of the submitted thesis should be submitted along with the printed copies with a separate abstract of the thesis. This is required to expedite the evaluation process. This soft copy of the thesis will not be utilized for any purpose other than evaluation. The exact procedure for submission of the soft copy of thesis will be notified by the Academic Registrar.

15. Guidelines for preparing the Ph.D. thesis

The detailed guidelines for preparing a Ph.D. thesis is mentioned at point No. 20 in A Ph.D. thesis should be within the maximum word limit prescribed for the concerned subject.

15.1. Plagiarism Check of Ph.D. Thesis

The RAC headed by the supervisor should carry out a plagiarism check (i.e. similarity index) with the software provided by the university (and recommended by the UGC). The soft copy

of the thesis and other details for plagiarism check should be shared with the Librarian, MDU, on which the scholar should obtain a certificate from the Librarian, MDU indicating the similarity index of the contents of the thesis with any other existing material. A certificate from the supervisor indicating that the softcopy of the thesis on which the Plagiarism Check has been carried out is identical in all respects to the softcopy and hardcopy, which is being submitted for evaluation, is essential without which the thesis will not be accepted for submission. Similarity index will be as per UGC (Promotion of Academic Integrity and Prevention of Plagiarism in HEI) excluding the Bibliography and self-Citation and any publication which are part of thesis will necessarily require a revision of the thesis. Such a thesis will not be accepted for submission and will be returned to the scholar for revision. The revised copy should go through the same procedure before the thesis can be accepted for evaluation. The Plagiarism Check need not to be submitted for clearance in the pre-submission seminar. It is needed on the final version of the submitted thesis after necessary revision, if any, suggested during Pre Submission Seminar. So, the certificate from the Librarian, MDU indicating the similarity index should be obtained after clearance in the Pre-Submission Seminar. It is thus advisable that the scholar and the guide carry out a plagiarism check on the contents of the thesis well in advance before submission.

16. Period of Research Work

(i) A scholar finally registered for the Ph.D. Degree may submit the thesis after the compulsory Coursework and completion of 3 (three) years of research work with effect from the date of Provisional Registration (i.e. the date of admission) but not later than 6 (six) years from the Provisional Registration. A maximum of an additional 2 (two) years can be given through a process of re-registration provided, however, that the total period for completion of a Ph.D. programme should not exceed 8 (eight) years from the date of admission in the Ph.D. programme. Provided further that, female Ph.D. scholars and persons with different abilities (Having more than 40% disability) may be allowed an additional relaxation of 2 (two) years; however, the total period for completion of a Ph.D. programme in such cases should not exceed 10 (ten) years from the date of admission in the Ph.D. programme. Female Ph.D. scholars may be provided Maternity Leave/Child Care Leave for up to 240days in the entire duration (10 years) of the Ph.D. programme. Any application for such extension(s) and leave should have the approval of the RAC and the respective DRC.

(ii) If a scholar fails to submit the thesis within 6 (six) years from the date of Provisional Registration, she/he may be allowed two year of extension on the

recommendation of the RAC, which will be effective after the completion of 6-year term of registration.

(iii) For extension of two year, the scholar shall be required to submit an application to the Academic Registrar through the RAC justifying the need for extension and will be required to pay a prescribed fee for the extended period of 2 (two) year. In such a case, the application should be made prior to the expiry of 6 (six) years or at most within a month from the expiry of 6 (six) years.

(iv) The Final Registration of the scholar shall stand cancelled after 8 (six) years from the date of Provisional Registration (after 6 years, if the scholar did not apply for extension mentioned above) if she/he fails to submit the thesis, and his/her name shall be struck off from the Ph.D. registration. The scholar shall not be allowed to work on the same topic any further, even if the scholar takes a fresh admission. However, under very special circumstances, the Vice Chancellor, MDU may grant another grace period of 90 (ninety) days for the submission of thesis after the expiry of the 8 (eight) year period from the date of Provisional Registration. In such a case, the application for extension of 90 days should be made prior to the expiry of the 8 (eight) year period.

(v) After the lapse of 8 years and 90 days, if the scholar fails to submit the thesis, the registration shall stand cancelled and will not be revived under any circumstances. If such a scholar takes a fresh admission (through the usual procedure), the scholar will not be allowed to work on the same topic again.

16.1. Re-admission

(i) A scholar may apply for re-admission into the Ph.D. programme, if she/he fails to complete the Final Registration after expiry of 36 months from the date of admission.

(ii) The application for re-admission should be made within one month of date of expiry of registration (see above).

(iii) Re-admission will be permitted only when the Ph.D. topic is the same and the supervisor is the same.

(iv) The application for re-admission should be recommended by the supervisor and the concerned RAC. A re-admission will essentially replace all the previous records of Ph.D. admission of the applicant including those of Provisional Registration. The re- admitted applicant will have to go through the process of Provisional Registration along with the regular scholars. All other stipulated

conditions for regular scholars will also apply to the re-admitted scholar including the need to present a fresh Final Registration Seminar. However, re-admitted scholars are exempted from taking the Coursework examination, if the scholar has already successfully passed this examination. Re-admission will be allowed only once for a particular Ph.D. registration.

17. Evaluation of Ph.D. Thesis

(i) The Ph.D. thesis shall be examined by a Board of Examiners consisting of two external examiners and the guide(s) concerned (three external examiners in case of independent PhD student). For this purpose, the Vice Chancellor shall finalize the Board of Examiners from the Panel of at least 10 (Ten) external examiners including guide in the subject provided by the guide besides the guide(s). Consent of the external examiners to be ensured by the supervisor before submitting the panel to the Academic Registrar/ Controller of Examinations. It will be assumed by Academic Registrar// Controller of Examinations that supervisor has included external examiners in the panel with their formal consent.

(ii) In case of independent Ph.D. research student, the Panel of Examiners shall be prepared by the Chairman of the concerned DRC.

(iii) The Vice-Chancellor shall select the Board of Examiners from the finalised panel and the Academic Registrar// Controller of Examinations will take necessary steps for evaluation of the thesis. If need arises, the Vice Chancellor (or the Academic Registrar/ Controller of Examinations) may refer the panel to the DRC for comments and suggestions.

(iv) All the examiners appointed to evaluate the thesis shall be requested to send a report on the thesis along with questions to be put to the scholar during the Viva-Voce and/or Practical Examination.

(v) If the thesis is recommended for PhD degree unanimously by all the examiners, then it will be processed according to clauses under 'Viva-Voce and/or Practical Examination'.

(vi) If the thesis is recommended for revision by any one examiner or more, the thesis will have to be revised accordingly and re-submitted. However, the scholar may appeal for a review of the comments of the examiner. In such cases, the appeal will be sent to the examiner concerned. If the examiner still recommends revision, the thesis should be revised accordingly and re-evaluated.

(vii) If the thesis is recommended for the PhD degree by any two examiners and rejected by the third examiner, then the thesis will be referred to an external

examiner (i.e. 4th examiner) from the panel already approved and to be selected by the Vice- Chancellor. The assessment of the 4th examiner shall be final. If the 4th examiner suggested re-submission after revision, then the scholar will be allowed to resubmit the thesis after necessary revision in the light of the comments of the examiner within one year on payment of half of the prescribed examination fees and the revised thesis will be sent only to this examiner who suggested revision. If the 4th examiner recommends the thesis, the report of the recommendation will be considered along with the other reports already received and will be processed for 'Viva-Voce and/or Practical Examination'.

(viii) If the thesis is suggested for re-submission after revision by any two examiners, the scholar will be allowed to resubmit the thesis after revision in the light of the comments of the examiners within one year on payment of half the prescribed examination fees and the revised thesis will be sent to only those examiners who have suggested revision. If the revised thesis is recommended, the reports and the recommendation will be considered along with the other reports already received and will be processed for 'Viva-Voce and/or Practical Examination'.

(ix) If the thesis is rejected by any two examiners (including the 4th examiner, if any), it shall be rejected.

18. Viva-Voce and/or Practical Examination

After the thesis has been recommended by all the examiners for award of PhD degree, the report of the examiners will be made available to the guide(s) by the Academic Registrar and the scholar shall be asked to appear at a Viva-Voce and/or practical examination.

(i) The Viva-Voce will be conducted by at least two examiners, one external examiner and the guide.

(ii) The external examiner for the Viva-Voce examination will be any one of the two evaluators of the thesis (except the guide), approved by the Vice Chancellor. If the external evaluators and/or the guide are not readily available to conduct the Viva-Voce examination, the Vice-Chancellor may appoint other examiners for this purpose from the approved panel.

(iii) The examiners shall submit a combined report duly forwarded by the Chairman of the concerned DRC. In case of PhD scholar doing independent research without any guide, the Viva-Voce examination will be organized by the concerned Head of the Department and will be conducted by two external experts.

(iv) Candidates will be required to pay a PhD Viva-Voce fee for appearing in the Viva- Voce and/or practical examination at the prescribed rate on or before the

date of the said examination. The fee for re-appearing at the Viva-Voce and/or practical examination shall be half the prescribed Viva- Voce fee.

18.1. Rules for Compulsory Viva-Voce and/or Practical Examination

(i) The Viva-Voce examination shall be an open one and its arrangement is the responsibility of the guide concerned in consultation with the Head of the concerned department and the external examiner.

(ii) A general notice shall be issued by the Head of the concerned Department for this purpose with a copy to the Academic Registrar for record.

(iii) The Viva-Voce shall be held in the concerned department in the presence of research scholars and teachers of the concerned department.

(iv) Online attendance of External Experts may be allowed with the prior approval of the Vice Chancellor.

(v) The Viva-Voce should not be held on University holidays/vacations.

(vi) The examiners, if satisfied with the Viva-Voce shall submit a joint report recommending the work of the scholar for award of the PhD Degree (For viva- voce report format at **Annexure-III** to be used). If they are not satisfied, then may recommend the scholar to reappear in another Viva-Voce examination after 3 (three) months but not later than 6 (six) months to defend her/his thesis. The Viva-Voce report should be forwarded by the Chairman of the concerned DRC.

(vii) If the examiners recommend modification of the thesis during the Viva- Voce examination, otherwise recommending the scholar for award of the PhD Degree, the thesis should be revised accordingly and submitted.

19. Award of the Ph.D. Degree

If the thesis is recommended for award of the PhD degree after the viva-voce and/or practical examination, the Academic Registrar with the approval of the Vice-Chancellor/Executive Council shall declare the result, after the mandatory submission for publication through INFLIBNET (see below), subject to approval of the Executive Council. The Executive Council shall approve the award of the Degree of Doctor of Philosophy (Ph.D.) and shall cause her/his name to be published with the title of the thesis, name of the guide(s) and name of the faculty and Department to which the thesis belongs. A certificate under the seal of the University and signed by the Vice-Chancellor will be given to each successful candidate at the next convocation for conferring the degree. However, a provisional degree certificate may be issued by the Registrar after declaration of final result. For all other matters not covered

above, the decision of the Research Council based on the recommendation of the Ph.D. Committee shall be final and binding. 6.18. Publication of Ph.D. thesis

19.1. Copyright

Any Ph.D. thesis submitted to MDU for the award of the Ph.D. degree will be a property of MDU and the copyright will belong to MDU.

19.2. Publication of thesis

A scholar, after receiving the Ph.D. degree may choose to publish her/his thesis

(i) if the thesis is recommended for publication by any one examiner, provided that the other two examiners have not recommended against its publication OR

(ii) if the thesis is recommended for publication by any two examiners.

(iii) if the thesis is recommended for publication by any one examiner with corrected form, the concerned supervisor and Chairperson, DRC should verify it before seeking permission to publish. In case of no direct recommendation, publication of revised or abridged version of the thesis may be applied for. A scholar should apply to the Academic Registrar seeking permission to publish the thesis.

19.3. Publication through INFLIBNET

Any PhD dissertation/thesis which has resulted in the award of the PhD degree will eventually be published by the MDU Library through the INFLIBNET (UGC). For this purpose, the scholar after the viva-voce examination should submit an electronic copy of the PhD thesis to the MDU Library. The scholar shall have to abide by any other guidelines recommended by the Librarian, MDU for smooth publication of the thesis while submitting the electronic copy. The announcement of the Award of the PhD Degree after the successful completion of the viva-voce examination will be made only after the submission of the electronic copy to the MDU Library. The scholar should obtain a statement from the Librarian, MDU that the electronic copy has been submitted. The announcement of the award of the degree will be made only after this process is completed.

20. Guidelines for preparing the Ph.D. thesis

(i) The Office of the Academic Registrar will publish a template for Ph.D. theses which should be followed. In general, the following guidelines should be followed while preparing a Ph.D. thesis. (i) The thesis should be typed on both sides of A4-size paper in 1.5 space with a font size of 12 point in Times New Roman. Maximum word limit of the thesis is 90,000.

(ii) A margin of at least 3 centimetres shall be left on all sides.

(iii) Maps and drawings may have appropriate size as advised by the supervisor.

(iv) The cover page of the thesis should contain the title of the thesis, the name of the degree, the year of submission and the name of the scholar embossed/printed on the spine and on the front cover.

(v) The bibliography should be a single one for all the contents of the thesis and should be put at the end of the thesis.

(vi) The colour of the cover of the thesis and the letters thereon shall be as given below

Faculty	**Colour of Cover**	**Colour of Letter**
Arts, Commerce, Management, Law and Fine Arts	Black	White
Science, Technology, Engineering, and Medicine	Dark Cherry-Red	White

(vii) Preceding the contents of thesis, there should be a certificate from the supervisor(s) stating that

(a) The scholar has fulfilled all requirements stated in the Ph.D. regulations.

(b) The thesis is the result of the scholar's own investigations.

(c) The scholar has incorporated the recommendations/suggestions, if any, made during the Pre-Submission Seminar.

(d) In case of a scholar submitting the thesis independently (see below), the above declaration is to be given by the scholar himself/herself.

(viii) The thesis should also contain a declaration from the scholar to the effect that

(a) the thesis or any part thereof was not submitted by her/him for any research degree to this University or any other University/Institution and

(b) the thesis does not contain any plagiarised material except the scholar's own work. In conformity with the above guidelines, the office of the Academic Registrar will publish a template for Ph.D. theses with detailed instructions, which should be adhered to by the concerned scholars.

(ix) At the time of the submission of thesis, every scholar shall pay a Ph.D. thesis Examination Fee at the prescribed rate. The fee once paid shall not be refunded.

(x) The scholar is also required to submit an exact single copy of electronic version (in PDF format, with scanned copies of all the certificates incorporated) of the thesis and a summary. The exact procedure of submission of an electronic copy of the thesis and its summary will be decided by the Academic Registrar.

(xi) The scholar is also required to submit a certificate from the Librarian, MDU indicating the similarity index of the contents of the Ph.D. thesis with any existing material.

A hardbound copy of the Ph.D. thesis will have to be submitted to the Academic Registrar, MDU after necessary corrections, if any, as soon as the viva-voce examination is over, but before declaration of the result. In the final hardbound copy, a page mentioning name of the external examiners along with their full address should be added. If suggestions for corrections/revisions have been made during the viva-voce examination, a digital copy containing the suggested corrections is also required to be submitted. The hardbound copy will then be forwarded to the library for archival and digital repository set up at INFLIBNET Centre immediately before declaration of the Ph.D. result.

FORM-I

MADHABDEV UNIVERSITY

(Application form for recognition as Supervisor / Co-Supervisor)

1. Name: Dr/Prof.:
2. Designation:
3. Department/ Centre:
4. University/ Institute:
5. Address:
    i) For correspondence
    ii) Permanent
    e-mail:
    Mobile/WhatsApp Number:
6. Date of Birth :
7. Date of Joining at Madhabdev University:
8. Date of joining at other Organization prior to joining at Madhabdev University (if any) :
9. Length of service completed at Madhabdev University:
10. Date of superannuation:
11. Date of Award of PhD Degree:
12. Post-Doctoral Teaching / Research Experience:
13. Date of Confirmation of Service at Madhabdev University:

(Please enclose a copy of confirmation order)

14. Details of educational qualifications (Please provide in tabular form):

University/ College / Degree obtained / Month

& Year / Division / Subjects / Specialization

15. Professional experience:

(a) Teaching:

Organization Position Held / Type of Work / Period (from ---- to)

(b) Research experience:

Organization / Position Held /Type of Work /Period (from ---- to)

16. Areas of research:
17. No. of publications (Attach list of publications in separate sheet):

a) Refereed Journals (National/ International)

(i) National:

(ii) International:

b) Non-Refereed Journals (National/ International):

(i) National:

(ii) International:

c) Post PhD publications (nos.):

d) Citations of Publications:

18. PhD Supervision:

(a) Number of students already awarded with PhD:

(b) Number of Students presently working for PhD:

19. Conference/Workshops attended (Indicate status- National/ International):

(Attach separate sheet)

20. Conference / Workshop organized:

21. Membership/Fellowship in professional Societies/ Editorial Board of Journal / any other:

Declaration

I hereby declare that the information submitted in this application form are correct to the best of my knowledge and belief.

Date:

Signature of the applicant:

Designation:

Department

Signature of the DRC (HoD/ Chairperson)

(Application should be type written)

FORM-II

MADHABDEV UNIVERSITY

A State University established under the Assam Act No. XXXV of 2017

P.O. Dikrong (784164), Narayanpur, Lakhimpur, Assam

Application Form for Admission to PhD Programme

Session: 2021-22

Fix a signed Passport size Photograph

Department to which PhD admission is sought: _____

1. Name of candidate (in block letter):
2. Father's name/Husband's name:
3. Permanent address (in full):
4. Postal address (for communication):
5. Date of birth:
6. Nationality:
7. Whether belongs to SC/ST/OBC (NCL)/PWD:
8. Gender: Male / Female / Transgender
9. Educational qualification HSLC onwards (attach copies of all testimonials):

Name of Examination	School/College Board/University	Year	% of marks/ Grade points	Div./ Class	Subject/ Specialization

10. Teaching/ Research experience:
11. Select the category of candidature sought:

Full time	Part Time	Sponsored	Project

12. Seminar /workshop/conference attended after post-graduation: (attach list of Certificate)

13. If employed, details of employment: Organization / Duration / Position:

Regular/ Temporary (in tabular form)

Name of Organization:

Designation:

Nature of duties:

14. If employed, whether leave will be granted/ already granted

(attache No Objection Certificate from the employer)

15. Specialized training (if any)

16. Scholarship/fellowship awarded for research (if any)

17. Qualified for NET/GATE or similar examination with year (attach Certificate)

18. List of publications (if any) : (attach list)

19. Whether hostel accommodations required or not

20. Extracurricular activities (attach certificate)

Declaration

I certify that the information's given above are correct/true to the best of my knowledge. If anything is proved to be wrong my admission may be cancelled. If admitted I shall abide by the University rules and regulations

Date:

Place: Signature of the candidate

FORM-III

(Format for Sponsorship Certificate of Scholar in Official Letter Head)

Reference No.: Date:

To

The Registrar,

Madhabdev University

Sub: Sponsorship of Mr./Ms_____ for PhD Programme in Madhabdev University

Dear Sir/ Madam,

Mr./Ms_____ who has been working in this organization as _____, is hereby sponsored for carrying out the PhD work at Madhabdev University from the session _____ as a full-time student.

The employee will be relieved from his/her duties in the organization to join the PhD programme.

Date: Signature:

Place: Name:

Designation:

(Seal of sponsoring authority)

FORM-IV

Format of No Objection Certificate for PhD Programme for employed persons

(This should be typed on the letter head of the issuing organization)

Reference No.: Date:

To

The Registrar,

Madhabdev University

Narayanpur-784164, Assam

Sub: No Objection Certificate

Sir/Madam,

Mr./Mrs./Ms…….……. Designation…..…… an employee in our organization, is seeking admission to PhD Programme in …… ……. at your University.

In the event of his/her selection for admission to the programme, he / she will be granted leave of absence for a minimum period of two / three years from……..to……..

Date: Signature :

Place: Name :

Designation :

(Seal and Signature of sponsoring authority)

FORM-V

MADHABDEV UNIVERSITY

Format for No Objection Certificate by Part Time Scholar from the Employer in Official Letterhead

To

The Registrar,
Madhabdev University
Narayanpur-784164, Assam
Sub: No Objection Certificate

Dear Sir/ Madam,

It is hereby certified that Mr./Ms_____ has been working in this organization as _____.

This organization has no objection to his/her being admitted to the PhD Programme at Madhabdev University from the session starting _____ as a part-time scholar.

.

Date:
Place:

Signature:
Name:
Designation:
(Seal of competent authority)

FORM-VI

MADHABDEV UNIVERSITY

(Format of Semester-wise Registration)

Semester No: _____ Session: _____

Department_____ Enrolment No_____

Category: Full time/Part time/Sponsored/ Project

Name of Student_____

Name of Supervisor_____

Co-Supervisor (if any) _____

Fee Payment Receipt No_____ Date_____

Course Code	Course Title	Credit	Signature of Course Teacher	Signature of Supervisor

Signature of Student Signature of HOD

Signature of Librarian Signature of Hostel Warden

1. Student copy
2. Head of Department's copy
3. Supervisor's copy
4. Controller of Examinations' copy
5. Finance Officer's Copy

FORM-VII

MADHABDEV UNIVERSITY

Format of semester wise progress report

(To be submitted before Semester wise registration)

Semester: Session:

Period from: To:

1. Name of the student:
2. Enrolment No.:
3. Category: Full time/Part time/Sponsored/ Project
4. Department:
5. Date of admission:
6. Date of registration (if applicable):
7. Total no. of semesters completed:
8. Total no. courses and credits prescribed:
9. Total no. of courses and credits completed:
10. Area of research:
11. Progress of research (Separate sheet may be attached)
12. Expected date of completion:
13. Leave availed during this semester (if any):
14. Nature of Fellowship/Scholarship/Stipend received, if any:

Signature of Candidate: Signature of Supervisor

Remarks of the RAC

Signature of RAC Members:

Approved/ Disapproved

Signature with date of Chairman, DRC:

FORM-VIII

MADHABDEV UNIVERSITY

Final Registration Form

Name of the student:

Name of Supervisor:

Co-Supervisor (if any):

Department:

Enrolment No.:

Title of the research:

Category: Full time/Part time/Sponsored/ Project

Date of first admission:

Date of provisional registration:

Date of completion of coursework:

Nature/ quantum of research progressed:

Expected time of completion of research:

Signature of Student with date

Signature of Supervisor with date

Signature of HOD /DRC Chairperson with date

1. Student copy
2. Head of Department's copy
3. Supervisor's copy
4. Controller of Examinations' copy

FORM-IX

MADHABDEV UNIVERSITY

Application Form for extension of time for submission of PhD thesis

(To be filled in by the student)

1. Name
2. Roll No.:
3. Department:
4. Category (please tick): Full time/Part time/Sponsored/Project Fellow
5. a) Name of Supervisor_____

   b) Name of Co-Supervisor_____ Affiliation_____
6. Date of admission:
7. Date of Final Registration: _____ Semester No. _____Year_____
8. Title of the work:
9. Duration of extension sought
10. Reasons for the extension sought
11. Justification for the utilization of the extended time

Signature of Student Signature with date:

Forwarded by Supervisor with date:

For Office Use only

Recommended by Chairperson, DRC

Signature with Date:

Approval of the URC vides resolution No.: Date:

Signature of the Academic Registrar

FORM-X

MADHABDEV UNIVERSITY

PhD Synopsis submission form

1. Name:

2. Roll & Registration No. of the Candidate:

3. Department:

4. Name of Supervisor:

5. Name of the Co-Supervisor:

6. Title of thesis:

7. Collaboration with /assistance from other department(s) of Madhabdev University/other institutes/universities/laboratories (if any):

Main points to be included in the synopsis:

(i) Introduction:

(ii) Objectives:

(iii) Review of literature:

(iv) Methodology/approach applied:

(v) Bibliography:

(Note: Synopsis should be written within 1500 words)

Signature of student with date:

Signature of Supervisor with date:

(Approval of RAC and DRC)

The synopsis entitled

"_____

_____" ,

submitted by Mr./Ms. _____, Research Scholar, Enrolment No. _____, Department of _____, has been approved by the Research Advisory Committee (RAC) and the Departmental Research Committee (DRC) in their respective meetings, vide Resolution No. _____, dated .

Date: Signature of Chairman, RAC

Signature of the Chairperson, DRC

Place:

Form XI

MADHABDEV UNIVERSITY

Thesis submission form

(To be filled in by the candidate)

1. Name of the student and Enrolment No.: Mr / Ms_____

2. Department_____

3. Address for correspondence: \email: Contact No. (Mobile):

4. Date of admission _____

5. Date of submission of Research Plan _____

6. Approved title of thesis (BLOCK LETTERS)

_____

_____

7. Any IPR involved in the thesis_____ (Confidentiality Declaration to be submitted)

Signature of candidate_____ Date_____

Recommendations:

Certificate of having completed a course of study for PhD

I/We hereby certify that the candidate named above is a registered student of Madhabdev University. He/She has already completed the prescribed course work and presented his/her resubmission seminar in accordance with the Regulation under supervision of the undersigned.

Name of Supervisor _____ Signature_____

Name of Co- supervisor _____ Signature_____

Date_____

Forwarded by:

ChairpersonRAC_____Signature_____

Date_____

Chairperson DRC_____Signature_____Date_____

FORM-XII

MADHABDEV UNIVERSITY
(Format for Certificate of the Supervisor (s)

This is to certify that the thesis entitled _____ submitted to the Department of _____, Madhabdev University as requirement for the degree of Doctor of Philosophy_____ is a record of research work carried out by Mr./Ms_____ under my supervision and guidance. All help received by him/her from various sources have been duly acknowledged.

No part of this thesis has been submitted elsewhere for award of any other degree or diploma.

Signature of Supervisor:
Designation:
School:
Department:

Co-Supervisor:
Designation:
Affiliation

FORM-XIII

MADHABDEV UNIVERSITY

PhD THESIS EXAMINER'S REPORT

1. Name of the candidate: _____

2. Enrolment No.: _____

3. Department: _____

4. Title of the thesis: _____

_____

_____

5. Name of the Examiner: _____

Designation: _____

Address: _____

_____

_____

The thesis has been examined by me and I recommend that: (please delete all except the one relevant)

(a) The thesis is found suitable for oral defense evaluation without further examination or amendment. (b) The thesis is found suitable for oral defense evaluation, subject to inserting the corrections and/or additions/modifications suggested by me in the thesis. The correction / modification inserted should subsequently be approved as satisfactory by ODEC without further reference to me. (c) The thesis is not suitable for oral defense evaluation, but the candidate be asked to resubmit the thesis in a revised form for re-evaluation. Areas requiring major modifications are detailed in my attached report. (d) The thesis is rejected.

6. If the thesis is recommended for acceptance whether:

a.) It is fit for publication by the candidate in its original form or in any modified form.

b) The thesis is of such outstanding merit that the university would be justified in publishing it at its own cost.

Date: _____ Signature of the External Examiner

Note: The report on extra sheet with signature of the examiner should be submitted with this evaluation sheet. Each page of the report should be signed by the examiner.

FORM-XIV

MADHABDEV UNIVERSITY

REPORT OF EXAMINERS OF ORAL DEFENCE EVALUATION COMMITTEE

The examiners of Oral Defense Evaluation Committee (ODEC) certify that the thesis entitled……..……
……..……
……...…submitted by
……...……Enrolment No……...……
Department…….……..…to the Madhabdev University in partial fulfillment of requirement of the PhD degree in the discipline of ……under the supervision of Dr./ Prof …….……...…… and co supervision of Dr./ Prof …….. has been examined on …… ……. and recommend that:

a. that the degree be awarded

b. that the candidate be further examined on another date not later than ……. (Note: Please delete the clause not applicable)

In our opinion the candidate has not performed to our satisfaction and does not deserve the degree of PhD (in case the Board does not recommend the award of the degree)

Signature of Supervisor	Co-supervisor	External Examiner
Name:	Name:	Name:
Date:	Date:	Date:

Memo No.: Date:

Forwarded to Academic Registrar/ Controller of Examinations

Signature of Chairperson DRC